Zoom - How to access for lessons

- 1. Go to your **Gmail** inbox. Find the email sent just before the start of your lesson called 'Please join Zoom meeting in progress'.
- 2. Within the email there will be a blue link to click (to open Zoom) and a meeting ID and Password. These will be different for each meeting. See below this is what the email will look like.

Recipients Please join Zoom meeting in progress Join Zoom Meeting https://zoom.us/j/519660811?pwd=djVYcHNxRXNqVUFtbmJ5Ly9NOHNjZz09 Meeting ID: 519 660 811 Password: 375870 One tap mobile "519660811# US Toll Dial by your location **US** Toll Meeting ID: 519 660 811 Find your local number: https://zoom.us/u/aowD6chbx $\mathbf{\alpha}$ Sans Serif • T • B <u>I</u> <u>U</u> <u>A</u> ▼ <u>E</u> ≡ <u>E</u> <u>E</u> <u>E</u> <u>F</u> F F S X

3. Click on the blue link and a new window will open for Zoom.

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- 4. When prompted, enter the meeting ID number (copy and paste this from the email!) and a screen name, your actual name.
- 5. Then, when prompted, enter the password number (again, copy and paste from the email).
- 6. You will then be connected to our Zoom classroom!